

Inputting User Codes for a Sharp MFP on Mac

1. Through either Google Chrome or Adobe Reader (non-Apple applications), bring up the print dialogue.
2. Select "Print using system dialogue"
3. You may have to select "show details" to expand the dialogue box.
4. Select the drop-down that says "Layout" and select "Job Handling"
5. Select the "Authentication" tab.
6. Select the "User Number" option and type in the code for the user.
7. Save a preset and name it "Account Code" or something similar so you have the preset with the code when printing through any program.

Les Olson Company Knowledge Base

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