

Setting up Sharp MX MFPs to scan to network folder (SMB)

For newer web-style interface MFPs

MX-2300, MX-2600, MX-2700, MX-3100, MX-3501, MX-4501, MX-5500, MX-6200, MX-6201, MX-7000, MX-7001, MX-M850, MX-M950, MX-M1100

Configuring The MX Color Imager For Scanning To Network Folder

Log in to the Sharp Imager's web interface home page by typing the IP address of your imager using a web browser such as Internet Explorer.

Note: The IP address shown below is a common example only. Yours may be different. Type the IP address CTOP Page - MX-4501N - Microsoft Internet Explorer provided by Les Olson Company 💌 😽 🗙 Google and hit enter P -6 10.0.1.0 Edit View Favorites Tools Help Eile **e** -Google G-🔽 😡 🐗 🚰 👻 😜 🦙 Bookmarks 🗸 🔯 0 blocked 🖓 Check 🗸 🔨 AutoLink 🗶 🔚 AutoFill 🌺 🌀 Settings 🗸 🟠 🔹 🔝 👻 🖶 🔹 📴 <u>P</u>age 🔹 🔘 T<u>o</u>ols 🔹 🚖 🏟 🔏 Top Page - MX-4501N Login(P) SHARP Help(I) Top Page MX-4501N Update(R) Top Page Click the Address Status **Book link** Address Book Document Operations Unit Serial Number: 6503427300 Job Programs Name: Sharp MX-4501N User Control Model Name: MX-4501N System Settings Machine Location: IT Room Current Status: Online Network Settings Application Settings Display Language Setting: American English 💌 E-mail Alert and Status Execute(J) Storage Backup Display Pattern Setting: Pattern 1 💌 Device Cloning Execute(C) ▶ Job Log Back to the Top on This Page A Security Settings Update(R) Custom Links Operation Manual Download http://10.0.1.0/addressbook.html 😜 Internet 🔍 100%

Adding A Network Folder On An MX Color Imager

🖉 Address Book - MX-4501N - Microsoft Internet Explorer provided by Les Olson Company							
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Custom Index		E-mail	bob@xvzcorp.com	34			
Document Operations	Charles	E-mail	charles@xyzcorp.com	36			
▶ Job Programs	🗖 Jackie	E-mail	jackie@xyzcorp.com	39			
▶ User Control	🗖 John	E-mail	john@xyzcorp.com	35			
System Settings	Nick	E-mail	nick@xyzcorp.com	41			
▶ Network Settings	C Scott	E-mail	scott@xyzcorp.com	38			
Application Settings	🗖 Tammy	E-mail	tammy@xyzcorp.com	37			
▶ E-mail Alert and Status	Timothy	E-mail	timothy@xyzcorp.com	40			
Storage Backup	Total Address: 8						
Previous(M) 1 / 1 Next(N) Device Cloning Optimized and a state of the state of							
Select All(S) Clear Checked(Z)							
Delete(D) Add(Y) Click the Add button							

Setting Up A Network Folder On An MX Color Imager

1. Choose Network Folder from the Address Type drop menu

2. Enter the Address Name. Note: This will be the display name

3. Enter the Folder Path (IP address or Computer Name) of the computer where the Network Folder resides and Directory. Example: *ipaddress\folder*

Note: This is case sensitive

4. User Name: This must be a Windows Local User (NOT Group). Be sure to give it full Security and Sharing rights.

5. Password: Enter the password assigned to the user. This is case sensitive

NOTE: To add a Windows User and setup a Windows Network Folder, see the next pages.

Address Registration - MX-4501	🤌 Address Registration - MX-4501N - Microsoft Internet Explorer provided by Les Olson Company					
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MX-4501N	Address Registration				Help(I)	
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m Ton Page	Address Type:	Network Folder		Choose Network F	older	
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► Address Book	Search Number: Address Name (Required):	(1-999) Scans		(Up to 36 characters)		
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▶ Network Settings	Folder Path (Required):	\\10.0.3.55\Scans		(Up to 64 characters)		
► Application Settings	User Name:	Sharp		(Up to 127 characters)		
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Creating A Windows User Account

Step 1. Go to the Control Panel > Double-Click User Accounts



Creating A Windows User Account

Step 4. Right-Click Users > Select New User...



Promoting A Windows User Account To Administrator



Sharing A Windows Folder And Assigning Permissions



5. Note: You may need to click the "Location" button

Assigning An User Full Permissions

6. Select the newly added user,

select "Full Control" and click OK

Permissions for Scans ?	×	
	7. Click the "Security" tab Scans Properties ?] General Sharing Security Web Sharing Customize General Sharing Security Web Sharing Customize You can shark tolder with other users on your network. To enable than folder, click Share this folder. C Do not share this folder	×
Change Read I I	Share this folder Share name: Scans Comment: User limit:	8. Click the "Add" button Scans Properties General Sharing Security Web Sharing Customize Group or user names: CREATOR OWNER Everyone It was a finite a finite to be a finite to b
	New Share Windows Firewall is configured to allow this folder to be shared with other computers on the network. View your Windows Firewall settings OK Cancel	Read Read
		Write Image: Constraint of the second settings, Advanced For special permissions or for advanced settings, Advanced click Advanced. OK Cancel

Assigning An User Full Security Rights

